

Finance and Resources Committee

10.00am, Thursday 9 June 2016

Contracts Awarded Under Delegated Authority (Waiver Reports) and Procurement Activity

Item number	7.6
Report number	
Executive/routine	
Wards	All

Executive summary

This report updates the Finance and Resources Committee on the contracts awarded between 1 January 2016 and 31 March 2016. It sets out those contracts awarded following a waiver of the Council's Contract Standing Orders (CSOs) and the contracts awarded with a value below the threshold requiring Committee approval. The table below provides a summary.

Value of contracts awarded between 1 January 2016 and 31 March 2016		£98.6m
Value of contract let below the threshold requiring committee approval		£7.9m
Value of contracts let following a waiver of the CSOs	Under delegated authority	£1.5m
	With Committee approval	£35.1m

Links

Coalition pledges	P30
Council outcomes	CO25
Single Outcome Agreement	

Contracts Awarded Under Delegated Authority (Waiver Reports) and Procurement Activity

Recommendations

- 1.1 It is recommended that the Committee notes the contents of this report and the authorisations made under delegated authority.

Background

- 2.1 The Contract Standing Orders (CSOs) are the Council's legal and operational rules for how we buy goods and services (ranging from purchases of small value to many millions of pounds).
- 2.2 The City of Edinburgh Council has awarded a total of £98.6m of contracts to a variety of supplier organisations in the period from 1 January 2016 and 31 March 2016.
- 2.3 During the specified period a number of contracts have been awarded under the delegated authority permitted by waiving the CSOs, allowable under Section 9 of the CSOs. The report for this period includes an overview of the contracts awarded by committee approval of a waiver of the CSOs during the period, to give a comprehensive overview of all waiver activity. This will be included in future reports.
- 2.4 The current report includes information on a three month period, January to March. The quarterly reports are now therefore aligned with the financial reporting periods.

Main report

Waiver of Standing Order Process

- 3.1 The waiver of CSOs to allow a contract to be awarded or extended without some form of competitive tendering may be required in certain circumstances e.g. continuity of care or a sole provider due to intellectual property rights. Each waiver is looked at on its own merits and is only approved if fully justifiable. However, these circumstances need to be tightly controlled and scrutinised. As

such, justification for the waiver of CSOs is permitted but only in the two instances categorised as follows:

- 3.1.1 **Legislative exemptions**, including technical or artistic reasons, extreme unforeseen urgency, social care contracts (where there is no cross border interest) and genuinely exceptional circumstances, where the departure from CSOs is wholly justified in accordance with EU law and principles i.e. where the value of the contract does not exceed the current EU thresholds (£164,176 for services, £589,148 for social and other specific services and £4.1m for works) and there is no interest from providers from member states outwith the UK.
- 3.1.2 **In the Council's best interests** where, on an individually risk-assessed basis, the departure from standing orders can be justified (e.g. to extend an existing arrangement to allow it to be combined as part of a larger procurement exercise).
- 3.2 Appendix 1 includes a breakdown by value in the relevant categorisation. Please note that while some may be categorised as 'in the Council's best interests' there may also still be a legislative exemption because of their relatively low value.
- 3.3 There will be a continuing need to use this process to allow for those exemptions that European procurement law recognises, and also to provide the flexibility required during this period of transition and improvement in compliance in relation to commercial and procurement activity. The overall objective is to provide an audit trail for when the Council legitimately departs from a requirement to tender, and to significantly reduce the need for those waivers where they are required due to poor planning, arranging for competitive procurement as required.
- 3.4 A summary of all contracts awarded under waiver arrangements for the period (both under delegated authority and through committee approval) from 1 January 2016 to 31 March 2016 is provided in Table 1 below, set alongside the total annual value of live contracts in operation over the same period. Further information on these waivers is detailed in Appendices 1 and 2.
- 3.5 From the Waivers with Committee approval totalling £35.1m in value in this quarterly report, £30.0m of this relates to five contracts. Details are as follows:
 - 3.5.1 Maintenance of night time care and support arrangements (£10.9m). The Committee agreed the direct award of contracts, extended existing contracts and the transfers to Grants for three years to

- March 2019 to provide the opportunity to look for efficiencies and trial possible alternative delivery models.
- 3.5.2 Care placements and residential school providers (£9.1m). Approval was given to place direct awards to March 2018 to allow time to work with Scotland Excel to discuss and extend framework activity for these Care services in preparation for the next review
- 3.5.3 NHS Service Level Agreements (£5.2m). Approval was given to renew the Service Level Agreements for Children’s Services with the NHS for a further three years to 31 March 2019. This strategic alignment will be subject to review as part of the Council’s transformation programme for Children’s Services.
- 3.5.4 Homelessness Prevention pilot (£2.5m). The Committee approved the extension of contracts to December 2016 to allow the pilot to allow further testing of the approach, coproduction of specifications and time for the procurement of new services.
- 3.5.5 Community Transport arrangements (£2.3m). Approval was given to enter into a three year Public Social Partnership (PSP) for the purpose of providing community and accessible transport to a range of groups and people with mobility impairments

Table 1 Contracts awarded under the Waiver of Standing Orders (1 January 2016 to 31 March 2016)

Directorate	Total Waiver Value under Delegated Authority 1 January 2016 – 31 March 2016 (£m)	Total Waiver Value by Committee Approval 1 January 2016 – 31 March 2016 (£m)
Communities & Families	£0.22m	£18.09m
Resources	£0.57m	£0.51m
City Strategy and Economy	£0.06m	n/a
Health & Social Care	£0.33m	£11.38m
Place	£0.26m	£2.34m
Chief Executive	£0.09m	£2.73m
Cross-Directorate	n/a	n/a
	£1.53m	£35.05m

Given their de minimis value, for the 'Total Waiver Value under Delegated Authority' in the table above (£1.53m), waivers under £5,000 have not been included. There are a total of 17 waivers awarded with a value of less than £5,000 which account for an additional £65,819 in total.

- 3.6 The figures shown in Table 1 and Appendix 1 reflect the total financial value requested to be waived for the contracts in question. In a number of cases the actual spend will be less than this value.
- 3.7 Commercial and Procurement Services will continue to monitor and challenge submitted waivers to ensure continuing compliance with the CSOs. The Waivers and Contract Register provide a required visibility of spend enabling Commercial and Procurement Services to highlight to Directorates where plans for procurement require to be put in place without delay.

CSO Approval Thresholds

- 3.8 The CSOs state that contracts in excess of £1m for supplies and services and £1.5m for works require approval from the Committee before award.
- 3.9 Contracts under the Committee thresholds to the value of £7.9m have been awarded in the period 1 January 2016 to 31 March 2016, and are detailed under Appendix 3. Given their de minimis value, contracts under the value of £25,000 have not been listed in the Appendix. There are a total of 10 contracts awarded with a value of less than £25,000 (£3,000 for Consultancy) which account for an additional £150,302 in total.

Measures of success

- 4.1 By continuing to scrutinise and document all instances where it has been requested that the Council's CSOs be waived, this evidences strong authorisation and internal control processes within the City of Edinburgh Council.

Financial impact

- 5.1 There are no financial impacts directly arising as a result of this report. Contracts awarded or extended under delegated authority create a legally binding contract for and on behalf of the City of Edinburgh Council which is bound and liable for any conditions under such contracts.

Risk, policy, compliance and governance impact

- 6.1 A waiver denotes a departure from the Council's CSOs (which in part reflect the Council's legal obligations). There may be an increased risk if the Council has departed from EU requirements. However, each delegated waiver is scrutinised on its own merits in this context, and is only approved if justifiable given the circumstances or permitted in accordance with EU obligations. This report outlines all waivers approved from 1 January 2016 to 31 March 2016, and all contracts awarded with a value over £25,000 and under the required committee approval thresholds in the same period, enhancing the Council's measures of transparency.

Equalities impact

- 7.1 There are no equalities impacts directly arising as a result of this report.

Sustainability impact

- 8.1 There are no sustainability impacts directly arising as a result of this report.

Consultation and engagement

- 9.1 The Council considered recommendations from the latest annual review of the CSOs on 2 June 2016. The review was undertaken with service areas.
- 9.2 The Council's CSOs outline the appropriate measures of consultation and approval that must be sought from officers or committee for each waiver, dependent on the expected value.

Background reading/external references

[Finance and resources - Thursday 17 March 2016 \(item 7.13\) - contracts awarded under delegated authority \(waiver reports\) and Procurement Activity](#)

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Links

Coalition pledges	P30: Continue to maintain a sound financial position including long term financial planning
Council outcomes	CO25: The Council has efficient and effective services that deliver objectives
Single Outcome Agreement	
Appendices	Appendix 1 – Contracts Awards under waiver of CSOs by Delegated Authority Appendix 2 – Contracts Awards under waiver of CSOs by Committee approval Appendix 3 - Contract Awards below Committee Thresholds

Appendix 1 – Contracts awarded under the Waiver of CSOs by Delegated Authority

The following relate to the period 1 January 2016 to 31 March 2016.

Justification

Paragraph	Description of Justification	Amount
9.1.1	Legislative exemption	11
9.1.2	In the Council's best interests	48
		59

Directorate	Communities & Families	
Supplier/product or service	Justification for waiver	Value
Barnardo's Scotland	In the Council's best interests. Direct award of a 6 month contract for the Barnardo's Intensive Behaviour Support Service to provide intensive early intervention support for practical strategies to families whose disabled child displays challenging behaviour at home.	£44,750
Polystar Limited	In the Council's best interests. To allow Polystar Limited to conduct an initial engagement and consultation exercise with Queensferry Community High School to ensure the design of the new school meets educational best practice both now, and in the future.	£24,938
University of Edinburgh	In the Council's best interests. To support the national 'Into Headship Programme', a development programme for Head Teachers, part funded by Scottish Government, Local Authorities and the Practitioner.	£11,000
The Roxburghe Hotel	In the Council's best interests. Payment to Roxburghe Hotel for the library & Information Services, EDGE conference fees. The conference is cost neutral as all expenditure is covered by income from exhibitors & delegates.	£15,000
Canongate Youth Project Ltd	In the Council's best interests. To maintain service to 30 local vulnerable young people over the coming year and in preparation for a tender process for a wider family support service which will be completed by April 2017.	£40,000

The Real David Cameron	In the Council's best interests. To provide planning, co-ordination, negotiation, with and securing various speakers and overall facilitation of Creative Conversations. The Creative Conversations are funded by Education Scotland to develop the Creative Learning Network In Edinburgh, East Lothian and Midlothian.	£7,000
Allocate Software Limited	In the Council's best interests. To share se of the NHS Lothian Staff Bank System for Translation Services.	£8,000
Columba 1400 Staffin Ltd	In the Council's best interests. Columba is a unique service provider that works with extremely vulnerable client groups of young people. Service is required for a 10 month period.	£15,000
Open Objects Software Limited	Legislative exemption. To provide a range of online library services to meet the needs of customers for a 12 month period.	£5,500
Oxford University Press	Legislative exemption. To provide the online service for customers for the product <i>Core Reference Package</i> from a single source supplier.	£7,670
Young Scot	Legislative exemption. To provide services for the <i>Young Scot for Edinburgh</i> card.	£20,541
Capita Business Services Ltd	In the Council's best interests. To maintain customer access to all library online services through the support and hosting of <i>Your library</i> and the <i>Prism Online Catalogue</i> . These services support customer access to library transaction services, download services, newspapers, and unique online information services and Capita is the Intellectual Property owner.	£14,000
Bibliotheca Ltd	In the Council's best interests. Provision of RFID tags which provide stock security and enable use of customer self service equipment in libraries to borrow and return items, pay charges and check reservations without staff intervention.	£5,000
		£218,399

Directorate	Resources	
Supplier/product or service	Justification for waiver	Value
Online HR	In the Council's best interests. To allow for temporary recruitment of Human Resources / Organisational Development leaders to backfill for staff who will be undertaking work on the Council's transformation programme.	£60,000

Bruynzeel Storage Systems Ltd	In the Council's best interests. To provide a maintenance and service contract for the Council's Archive service at Murrayburn. Bruynzeel Storage Systems are the only company who manufacture this bespoke specialist electronic shelving system, and possess the requisite skills and knowledge to ensure its continued maintenance.	£12,000
FWB Park Brown Limited	In the Council's best interests. To allow for temporary recruitment of Human Resources / Organisational Development leaders to backfill for staff who will be undertaking work on the Council's transformation programme.	£19,150
Hudson Global Resources	In the Council's best interests. To allow for temporary recruitment of Human Resources / Organisational Development leaders to backfill for staff who will be undertaking work on the Council's transformation programme.	£6,984
Recruitment Zone Ltd	Legislative exemption. To provide recruitment services for Procurement Professionals to aid the delivery of the Commercial Excellence Programme.	£9,902
Portfolio Evaluation Ltd	In the Council's best interests. To properly monitor the Council's Pension Funds' investments.	£60,000
IOM Consulting Ltd	In the Council's best interests. To review and update the Council's Asbestos Management Policy and Procedures.	£5,625
Thomson Reuters Sweet & Maxwell	In the Council's best interests. To renew the Practical Law Service subscription to provide the legal team with access to a Public Sector Information Package.	£7,381
Matthew Algie & Co Ltd	In the Council's best interests. To renew the on-going rental and lease agreements on coffee equipment and products during major review and restructuring of the in-house catering service.	£73,000
CEB Global Limited	In the Council's best interests. For provision of HR research services by a single provider covering the full range of HR services, best practice, tools, toolkits, training, templates, on-line support, workshops, and meetings.	£22,500
Ronnie Watt Studio	In the Council's best interests. To procure the services of the metalwork sub-contractor after the main contractor went into liquidation during a project to restore Jawbones on Jawbones Walk. The sub-contractor designed and fabricated the bespoke metalwork.	£11,000
Addison Conservation & Design Limited	In the Council's best interests. In the Council's best interests. To procure the services of a structural engineer sub-contractor after the main contractor went into liquidation during a project to restore Jawbones on Jawbones Walk. The sub-contractor designed and fabricated the bespoke metalwork.	£24,500
Keirfield Ltd	Legislative Exemption. To enable continued support for the 2017 Local Government Election eCounting Project, Local Government Liaison. Scottish Government meets all costs associated with this expenditure.	£24,500
Recruitment Zone Ltd	In the Council's best interests. For specialist recruitment services which the contracted supplier (Adecco) could not provide.	£23,400
Hays Specialist Recruitment Ltd	In the Council's best interests. In the Council's best interests. For specialist recruitment services which the contracted supplier (Adecco) could not provide.	£37,693

Cadassist Ltd	In the Council's best interests. To change existing Building Design Suite <i>Standard</i> Licenses to Building Design Suite <i>Premium</i> following announcement by the supplier to cease future perpetual licence upgrades or purchases.	£17,680
ADT Fire and Security PLC	In the Council's best interests. To extend the current arrangements for intruder alarm maintenance for the Council's non – housing properties until the new contracts which are currently being procured are in place.	£40,000
PID Systems Ltd	Legislative exemption. To ensure continued maintenance of alarm systems which are maintained by the supplier and monitored by Security Services.	£90,000
Soil Association Scotland	In the Council's best interests. To arrange bespoke support to allow the Council to meet key objectives around healthy, local and sustainable food.	£5,395
Modus Scotland Ltd	In the Council's best interests. To continue with maintenance of the Council's Asbestos Management System.	£24,000
		£574,710

Directorate	Health & Social Care	
Supplier/product or service	Justification for waiver	Value
Total Hygiene Ltd	In the Council's best interests. To allow the extension of current contracts for Supply, Service and repair of electric bidet toilets to enable the creation of a new contract / Framework Agreement with the complete revision of specifications (which will include provision for bariatric clients) and consolidation of the requirements from all five participating Councils through a compliant OJEU tendering process.	£51,000
Edinburgh Voluntary Organisations	In the Council's best interests. To support the LOOP's (Local Opportunities for Older People) initiatives across the city for three months (April- June 2016) to allow time for the recently produced evaluation and recommendations for 2016/17 to be reported to the Edinburgh Older People's Redesign Executive for approval.	£49,036
Park House Health Care Limited	In the Council's best interests. To allow the extension of current contracts for Servicing and Repair of mobile hoists, beds, mattresses and cushions and supply, service, repair, recondition and storage of stairlifts to enable the creation of a new contract with the complete revision of specifications (to include provision for bariatric clients - clients 25 stone and above) and through a compliant OJEU tendering process.	£170,000
Advanced Stairlifts Scotland Ltd	In the Council's best interests. To allow the extension of current contracts for Servicing and Repair of mobile hoists, beds, mattresses and cushions and supply, service, repair,	£50,000

	recondition and storage of stairlifts to enable the creation of a new contract with the complete revision of specifications (to include provision for bariatric clients - clients 25 stone and above) and through a compliant OJEU tendering process.	
DePoel Community	In the Council's best interests. To renew the software licence currently in use to operate the booking facility that underpins VolunteerNet. This software is used directly by unpaid carers and their families, and by the Council's approved H&SC Volunteers, to book periods of support for carers and their 'cared for person'.	£8,640
		£328,676

Directorate	City Strategy and Economy	
Supplier/product or service	Justification for waiver	Value
Gilbert Associates Limited	In the Council's best interests. For office accommodation for Greater Grassmarket Business Improvement District (BID). Office accommodation rates are reviewed annually to achieve best value.	£16,000
Storm ID Ltd	Legislative exemption. To target and promote Invest Edinburgh messaging to the key investor audience.	£4,550
442 Design Ltd	Legislative exemption. To promote and showcase Edinburgh's opportunities as an investment location through an updated version of the Investor Support Pack.	£4,200
Crown Fine Art Limited	Legislative exemption. To provide return transport of 117 loans pieces to private and public lenders. The City Art Centre and the Towner Art Gallery signed a legally binding contract which specifies that Crown Fine Art is to be the appointed transport	£10,000
Landmark Press	In the Council's best interests. To provide a one-off advert for a very specific targeted tourist publication which has been fully evaluated as providing value for money and return on investment.	£6,520
Art and Antiques Appraisals Ltd	In the Council's best interests. To have the varied collections housed at Lauriston Castle re-valued.	£5,000
Toptix (UK) Ltd	In the Council's best interests. To provide hosting services for proprietary ticketing software.	£7,416
K3 Retail Systems Group Limited	In the Council's best interests. To procure the services of the single provider who supplies software and hardware for the Council's retail system. The software is unique to the supplier and only they can provide maintenance.	£5,412
		59,098

Directorate	Place	
Supplier/product or service	Justification for waiver	Value
Marshalls Mono Ltd	In the Council's best interests. To provide bespoke Natural Stone combined drainage kerb system to comply with the requirements of the World Heritage Site.	£24,128

Ashurst LLP	In the Council's best interests. To provide an outline Commercial Strategy for prior to commencing core Stage 1 tram extension activities. Future legal advice for the tram extension will be subject to a separate procurement exercise.	£24,500
Turner & Townsend Infrastructure	In the Council's best interests. To maintain the current programme for Phase 4 of the Leith Programme and allow tenders to be issued in spring 2016.	£15,000
Royal Mail Group Ltd	In the Council's best interests. To enable urgent printing and posting of 71,000 letters following the withdrawal of stair lighting maintenance within privately owned tenement blocks.	£21,000
Chartered Institute of Housing (CIH)	Legislative exemption. One off requirement. To support the CIH conference in the host city and to enable access to benefits and development opportunities for around 80 staff and tenants through attending the Chartered Institute of Housing (CIH) Scotland Conference. Supporting the conference also offered opportunities to showcase Edinburgh's housing sector.	£12,000
The Institution of Civil Engineers, Thomas Telford Ltd	In the Council's best interests. To purchase the Licence Agreement for NEC3 Digital Contracts to meet legal obligations by ensuring mandatory inspections and certifications are carried out.	£5,850
Matthews Environmental Solutions Limited	In the Council's best interests. To remove two existing cremators from Mortonhall Crematorium and relocate the small scale cremator to the site of one of the existing cremators that is due to be removed. This will also ensure that the warranty remains in place.	£25,000
Harrison Stevens Limited	In the Council's best interests. To enable the supplier to continue to provide a post-contract landscape architect consultancy service in relation to the infrastructure contract for the proposed development at Leith Fort, Edinburgh.	£24,000
Trading Standards Institute	Legislative exemption. To renew the subscription for provision of metrological reference material and other trading standards technical support.	£5,453
Environmental Scientifics Group Ltd	In the Council's best interests. To extend the current contract arrangements for the provision of Coring and Testing as per the Edinburgh Local RAUC Coring Contract.	£15,000
Veolia ES UK Limited	In the Council's best interests. To provide electricity and water utilities from the single source supplier to Seafield laboratory which was formerly part of the waste water treatment plant (WWTW).	£87,259

£259,190

Directorate	Chief Executive	
Supplier/product or service	Justification for waiver	Value
The Junction Young People Health	In the Council's best interests. To extend the contract for services to Young People Affected by Parental Substance Misuse (YPAPSM). The support approval process post was created in response to specific findings and recommendations from the Children Affected by Parental Substance Misuse (CAPSM) needs assessment undertaken by Create Consultancy and commissioned by the EADP.	£43,983
Edinburgh Regency Guest House	In the Council's best interests. Short term requirements for homeless people to meet statutory duty within the terms of part 2 of the Housing (Scotland) Act 1987 and amended by Section 5 of the Housing (Scotland) Act 2001.	£49,000
		£92,383

Appendix 2 – Contracts awarded under the Waiver of CSOs by Committee approval

The following relate to the period 1 January 2016 to 31 March 2016.

Directorate		Communities and Families	
Date	Supplier(s)	Contract Description	Value
21/01/2016	Edinburgh Voluntary Organisations Council (EVOC) See Item 7.27 F&R Committee paper (21/01/2016)	Legislative exemption. To enable continuity of service support through a Strategic Partnership Agreement to provide Voluntary Sector Infrastructure Support Services from 1 April 2016 to 31 March 2019 with the option to extend for up to 2 years.	£295,850
02/02/2016	Barnardo's See Item 7.8 F&R Committee Paper (02/02/2016)	Legislative exemption. To provide an extension of uninterrupted care to the 25 children who currently attend the Caern Project for a short break for the period 1 April 2016 to 31 March 2018. It is envisaged that all existing service users will have been transferred to one of the four options of Self-Directed support within a period of five years (31 March 2019).	£650,000
17/03/2016	Edinburgh Young Carers Project (EYCP) See Item 7.20 F&R Committee Paper (17/03/2016)	Legislative exemption. To enable continued support for young carers for a further 12 months from 1 April 2016 to 31 March 2017 while a new specification is identified using a coproduction approach.	£75,000
17/03/2016	External agency staff See Item 7.21 F&R Committee Paper (17/03/2016)	In the Council's best interests. To enable continued Interpretation and Translation services pending the conclusion of a procurement exercise in December 2016.	£450,000
17/03/2016	Pilton Retreat See Item 7.22 F&R Committee Paper (17/03/2013)	In the Council's best interests. To enable a continuation of support services to young people, schools and vulnerable families in North Edinburgh for a 12 month period from 1 April 2016 to 31 March 2017. This will also allow the development of a fundraising strategy to secure the services for the long term future for the community of North Edinburgh.	£52,979
17/03/2016	Shakti, Edinburgh	In the Council's best interest. To enable a 19 month contract extension from 1 April 2016 to 1 November 2017 to allow continuation of domestic abuse support	£161,423

	Women's Aid See Item 7.23 F&R Committee Paper (17/03/2016)	services while a review leading to a redesign of services and a new procurement exercise takes place.	
17/03/2016	Eighteen independent suppliers. See Item 7.24 F&R Committee Paper(17/03/2016)	In the Council's best interests. To continue provision of 52 independent care placements and residential & day school providers for the period 1 April 2016 to 31 March 2018. This will allow time to work with Scotland Excel to discuss and extend framework activity for these Care services in preparation for the next review in 2018.	£9,138,000
17/03/2016	Early Years Family Support, City-Wide GIRFEC/ASL Support See Item 7.25 F&R Committee Paper (17/03/2016)	In the Council's best interests. To provide ongoing services to families of young children for a period of 18 months from 1 April 2016 to 30 September 2017. This will allow a review of services and a coproduction process to design a new service specification.	£203,600
17/03/2016	Scottish Adoption See Item 7.26 F&R Committee Paper (17/03/2016)	In the Council's best interests. To continue pre- and post-adoption services for a period of one year from 1 April 2016 to 31 March 2017. Options are being explored in relation to transferring exchange arrangements to the Council.	£71,920
17/03/2016	NHS See Item 7.27 F&R Committee Paper (17/03/2016)	In the Council's best interests. To enable the renewal of Service Level Agreements for Children's Services with the NHS for a further three years from 1 April 2016 to 31 March 2019. This strategic alignment will be subject to review as part of the Council's transformation programme for Children's Services.	£5,229,000
17/03/2016	Barnardo's See Item 7.27 F&R Committee Paper (17/03/2016)	In the Council's best interests. To enable continuation of Locality Services for Additional Support for Learning for 24 months (1 April 2016 to 31 March 2018). This will allow a review of the service with the goal of developing a service specification.	£1,763,000
TOTAL			£18,090,772
Directorate		Health and Social Care	
Date	Supplier(s)	Contract Description	Value

14/01/2016	Forth Sector and Access to Industry See Item 7.18 F&R Committee Paper (14/01/2016)	In the Council's best interests. Extension of existing employability contracts to enable stakeholder engagement and co-production activity which will inform the process and routes available for procurement.	£170,000
02/02/2016	Various suppliers listed in Appendices 1 & 2 of Item 7.4 F&R Committee Paper (02/02/2016)	In the Council's best interests. Direct awards, contract extensions and transfers to grants to maintain safe night time support arrangements for three years for the period 1 April 2016 to 31 March 2019. This will provide the opportunity to look for efficiencies through the use of technology enabled care options and the trialling of possible alternative delivery models.	£10,925,119
17/03/2016	Blackwood Homes and Care See Item 7.11 F&R Committee Paper (17/03/2016)	Legislative exemption. To provide care for vulnerable people and people with disabilities as part of a wider effort to develop new ways of providing night time support to people with disabilities and/or poor mental health for the period 1 April 2016 to 31 March 2017 (at a cost of £144,350), with an option to extend the contract for one further year at the same cost.	£288,700
			£11,383,819

Directorate		Place	
Date	Supplier(s)	Contract Description	Value
17/03/2016	British Standards Institute (BSI), SGS United Kingdom Ltd. (SGS) and United Kingdom Accreditation Service (UKAS) Item 7.15 F&R Committee Paper (17/03/2016)	In the Council's best interests. To continue certification of ISO international quality standards pending procurement of a new contract covering all of the individual departments' related ISO certification requirements for a period of up to one year from 17 March 2016 to 16 March 2017.	£70,000
17/03/2016	Various Community Transport organisations. See Item 7.16 F&R Committee Paper (17/03/2016)	In the Council's best interests. To enter into a three year Public Social Partnership (PSP) for the purpose of providing community and accessible transport to a range of groups and people with mobility impairments.	£2,271,084

		TOTAL	£2,341,084

Directorate		Resources	
Date	Supplier	Contract Description	Value
02/02/2016	Steve Radcliffe Associates See Item 7.1 F&R Committee Paper (02/02/2016)	In the Council's best interests. To appoint Steve Radcliffe Associates for the next phase of the work to build the organisation's capacity for transformation leadership.	£80,000
02/02/2016	Whistl See Item 8.2 F&R Committee Paper (02/02/2016)	In the Council's best interests. To extend the existing postal services from 1 March to 30 September 2016 to allow the completion of the procurement exercise.	£430,000
TOTAL			£510,000

Directorate		Chief Executive	
Date	Supplier	Contract Description	Value
14/01/2016	Progress Business Solutions Ltd (PBS) See Item 7.21 F&R Committee Paper (14/01/2016)	In the Council's best interests. To provide a 24 day call-off contract for technical and commercial advice to assist with the transition of the Council's ICT services to the new provider (CGI) from 14 January 2016 until 30 June 2016.	£27,000
02/02/2016	Various contracts listed in Item 7.5 F&R Committee Paper (02/02/2016)	In the Council's best interests. To extend Homeless Prevention contracts beyond the 18 month pilot to: <ul style="list-style-type: none"> allow time for the further testing of service provision and consideration of the procurement options for new services extend contracts for the continued purchase of housing support for individuals outwith the pilot extend the contract for a supported accommodation service. 	£2,472,816
17/03/2016	Niceworks Ltd, Gallery	In the Council's best interests. To enable continued delivery of the Homelessness Information System (HIS) and the Edinburgh	£227,397

	Partnership See Item 7.19 F&R Committee Paper (17/03/2016)	Common Client Outcomes (ECCO) system until April 2018 whilst these functions are migrated onto Council supported systems.	
			£2,727,213

Appendix 3 – Goods and service Contracts awarded with a value over £25,000 and below the committee approval thresholds of the CSOs

The following relate to the period 1 January 2016 to 31 March 2016.

Directorate		Resource	
Date	Supplier	Contract Description	Value
22/03/2016	Decco Ltd T/A White Milne	Industrial Cleaning Equipment	£81,000
TOTAL			£81,000

Directorate		City Strategy and Economy	
Date	Supplier	Contract Description	Value
19/02/2016	SecuriGroup Services Ltd	Assembly Rooms, Usher Hall and Church Hill Theatre Events Security Services 2016-2019	£331,250
TOTAL			£331,250

Directorate		Communities and Families	
Date	Supplier	Contract Description	Value
05/01/2016	The Action Group	Black and Ethnic Minority Service (BEMAS) - Action Group	£203,500
01/03/2016	Who Cares Scotland National Office	Independent Advocacy and Children's Rights Service	£575,000
TOTAL			£778,500

Directorate		Place	
Date	Supplier	Contract Description	Value
04/02/2016	AECOM Limited	Design of Cycle Scheme Work Package 1	£317,353
15/03/2016	Out of Hand Ltd	Festival Advertising	£333,381

16/03/2016	Hydro-Logic	River Level Flood Sensor Maintenance, Edinburgh - Three year term service contract	£42,912
17/03/2016	Henderson Grass Machinery Ltd	Supply of 3 x Tractors	£97,911
17/03/2016	Framework – multiple suppliers	iBike Project	£60,825
TOTAL			£852,382

Directorate		Cross Directorate	
Date	Supplier	Contract Description	Value
30/03/2016	SPIE Scotshield Limited	Sheltered Housing Warden Call and SMART Technology Maintenance, Repair and Installation	£394,324
TOTAL			£394,324

Works contracts awarded with a value over £25,000 and below the Committee approval thresholds of the CSOs

Directorate		Place	
Date	Supplier	Contract Description	Value
07/01/2016	Sportsmasters UK Ltd	Princes Street Gardens Reinstatement works 2016	£43,576
12/01/2016	Freyssinet Limited	St Marks Bridge Investigation and Refurbishment Feasibility	£51,199
01/02/2016	McGill & Co Ltd	HAM framework lot 1 electric smart storage heaters & associate work phase 1	£676,411
02/02/2016	CCG (Scotland) Ltd	Phase 1 Window Renewals Dinmont Area, Edinburgh	£256,518
02/03/2016	McGill Electrical Ltd	HAM Framework Lot 8:Door Entry at West Pilton and Muirhouse Area	£199,813
03/03/2016	Turner Facilities Management Ltd	Greendykes & Wauchope Hse - Resurfacing Footpath Area	£39,304
08/03/2016	Framework – multiple	Painting Area - Back Up Sub Contractor	£50,000

	suppliers		
09/03/2016	Anglian Building Products	HAM Framework Lot 4: Main Door Replacement Programme City Wide	£622,040
09/03/2016	Murdoch Mackenzie Construction Ltd	Hawes-LongCraig Piers Cleaning Contract 2016-2017	£38,995
09/03/2016	P1 Solutions Ltd	Northfield Dr Piersfield Gr - Fencing	£59,456
15/03/2016	P1 Solutions Ltd	EWF - Hailesland Rd - Improvement to Steps	£40,868
17/03/2016	Taziker Industrial	North Bridge - North Span Repairs And Drop Hazard Protection	£658,261
23/03/2016	Gordon Guthrie Contracts Ltd	Preston Street Primary School	£137,480
31/03/2016	Ashwood Scotland Ltd	Hermitage of Braid	£80,040
TOTAL			£2,953,961

Directorate		Resource	
Date	Supplier	Contract Description	Value
08/01/2016	Dacoll Electrical Contracting Ltd	Electrical Upgrade	£211,549
15/01/2016	Morris & Spottiswood Ltd	External Improvements	£317,306
22/01/2016	Mitie Property Services (UK) Ltd	Window replacement works	£45,336
02/02/2016	Ashwood Scotland Ltd	Fire Upgrade Works in the Depots	£86,683
04/02/2016	McGill Ltd	Heating Improvement Works	£303,815
16/02/2016	Cornhill Building Services Ltd	Stonework Repairs	£61,907
24/02/2016	Morris & Spottiswood	Emergency Lighting	£41,824
29/02/2016	Mitie Property Services (UK) Ltd	Window Replacement Works	£87,998
01/03/2016	Arthur McKay & Co Ltd	Electrical Upgrade	£50,732
08/03/2016	Campbell & Smith	Boundary Wall works at Ravelston Park,	£102,283

	Construction Group Ltd	Glenogle Road & Warriston Allotments.	
08/03/2016	G Grigg & Sons Ltd	Boundary Walls at Ratho Park, Spylaw Park, Saughton Winter Gardens & Craigmillar Country Park.	£225,023
11/03/2016	Gordon Guthrie Contracts Ltd	Window replacement (Phase 2)	£41,328
11/03/2016	Mitie Property Services (UK) Ltd	Masonry & General Building Works	£79,821
16/03/2016	Mitie Property Services (UK) Ltd	Window & Door Replacement	£186,653
22/03/2016	G Grigg and Sons Limited	Masonry & Roof Repairs	£276,831
23/03/2016	Ashwood Scotland Ltd	Heating Upgrade & Windows And Doors	£403,133
TOTAL			£2,522,222

Consultancy contracts awarded with a value over £3,000 and below the Committee approval thresholds of the CSOs

Directorate		Chief Executive	
Date	Supplier	Contract Description	Value
03/02/2016	Shelter Scotland	Research into rough sleeping in Edinburgh	£8,923
TOTAL			£8,923

Directorate		Place	
Date	Supplier	Contract Description	Value
23/02/2016	Atkins Limited	Reservoir Supervising Engineer Services	£23,057
TOTAL			£23,057